

FILED FOR RECORD  
IN MY OFFICE  
AT 9:15 O'CLOCK a M.

JAN 27 2023

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 31<sup>ST</sup> DAY OF JANUARY, 2023, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### OPENING PRAYER

### OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### PERSONNEL

- a. To record an increase in salary to \$17.45 per hour for Brittany Odom, Part-Time Secretary with the Panola County Justice of the Peace Office, Precincts #1 & #4 effective January 16, 2023.

- b. To record the retirement of Charles Langford as Operator with Panola County Road & Bridge Department, Precinct #4 effective February 23, 2023 at 5:00 p.m.
- c. To record the resignation of Dennis Smith as Deputy Clerk with the Panola County Tax Assessor/Collector's Office effective January 23, 2023.
- d. To record the appointment of Cruz Julian Vences as a Reserve Deputy with the Panola County Sheriff's Department effective February 1, 2023.
- e. To record the employment of Jeff Scarborough as a part-time Bailiff/Courthouse Security Officer with the Panola County Courthouse effective January 30, 2023 at \$24.47 per hour.

#### **ROAD & BRIDGE**

- a. To accept and record a donation of 1,503.94 tons of Limestone Rock valued at \$78,551.97 from Comstock Oil & Gas for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #3101.
- b. To approve and record a request by KJ Energy, LLC to place 1- 4", 1- 6" & 1 - 8" water and natural gas lines within the right-of-way of Panola County Road #1881.

#### **MISCELLANEOUS**

- a. To record Racial Profiling Report for Fiscal Year 2022 for Panola County Constable, Precincts #1 and #4, Jeff Ivy.
- b. To approve and record a change in section 4.07 (Work Periods; Overtime and Compensatory Time) of the Panola County Employee Handbook effective February 11, 2023.
- c. To approve and record 2022 Budget Amendment No. 29.
- d. To approve and record 2023 Budget Amendment No. 3.
- e. To record copy of Panola County Community Supervision and Corrections Departments Minutes of Meeting held August 30, 2022; and to record written statement containing the date, time and place said adjustments, documents, and budgets will be considered for approval and recording.
- f. To record copy of Panola County Juvenile Probation Department Notice of Meeting; and to record written statement containing the date, time and place said adjustments, and documents to be considered for approval and recording.
- g. To accept and record a donation of \$5,000.00 from the Austin Gray Memorial for literature and teaching supplies for the D.A.R.E. program for the Panola County Sheriff's Department.

- h. To approve and record, waive any conflict of interest between Rodger G. McLane, one client, and Panola County in his limited capacity pursuant to Attorney General's Opinion 540 and 497.

### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Chief Deputy David Gray; Panola County Constable, Precincts # 1 & #4 Jeff Ivy; Panola County Tax Assessor/Collector Holly Gibbs; Panola County Extension Agent Clarissa Moon; PCSD Dispatch Corporal Hannah Colle (2); PCSD Patrol Sergeant Travis Curry (2); PCSD Patrol Sergeant Quade Davis; PCSD Patrol Deputy Chris Hansen; PCSD Patrol Sergeant Calahan Malone (2); PCSD Dispatch Sergeant Shakami Manning; PCSD Patrol Deputy Torey McLemore; PCSD Patrol Deputy Travis Wilson; and Panola County Auditor Jennifer Stacy.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To discuss and act upon declaring the following used office equipment as surplus property: 12 rolling chairs, 5 office chairs, 3 wooden desk, 1 small table, 1 wooden folding table, 6 printers, 2 laptops, 1 desktop PC, 2 fax machines, black law books, and miscellaneous electrical supplies.
8. To discuss and act upon authorizing the County Judge to advertise for sealed bids for used office equipment. Bid Specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened February 14, 2023 at a Regular Session of the Panola County Commissioners' Court scheduled at 9:00 a.m.
9. To discuss and act upon approving a Master Agreement with i3 Verticals, LLC for the Annual Maintenance & Support/Hosting Services for the Justice of the Peace Offices (tabled from January 17, 2023 court meeting).
10. To discuss and act upon transferring Unit #1510 a 2014 John Deere 210G LC Trackhoe, #1FF210GXLEE521954 from Panola County Road & Bridge Department, Precinct #1 to Panola County Road & Bridge Department, Precinct #4.
11. To discuss and act upon approving a BuyBoard Contract #685-22 from Doggett for the purchase of a 2022 John Deere Excavator for use by the Panola County Road and Bridge Department, Precinct #1.

### **ADJOURNMENT**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 27<sup>TH</sup> DAY OF JANUARY, 2023 AT 9:15 O'CLOCK A.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: Lakesha Hicks, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 27<sup>TH</sup> DAY OF JANUARY, 2023 AT 9:15 O'CLOCK A.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: Lakesha Hicks, Deputy